**mail.indovinabank.com.vn.gif**

***SOCIALIST REPUBLIC OF VIETNAM***

*Independence – Freedom – Happiness*

**REQUEST FOR CONTRACT ADJUSTMENT**

***For individual customers***

**To: INDOVINA BANK LTD. – …BRANCH (IVB)**

Today, *date…… month……. year……..,*

Based on the Spot/Forward Foreign Exchange Contract No. ............ signed on …/…/… and the actual needs that have arisen, I (Party B): …………………… request that IVB (Party A) adjust the Contract with the following specific details:

🞎 Request IVB execute the Contract with the amount of:

*Reason for adjustment*:

🞎 Request IVB extend the Contract with the amount of:

*New settlement date*:

*Reason for adjustment*:

\* This request serves as the basis for Party A to consider and decide on the adjustment of the Contract and it is an integral part of the Amendment.

**Party B**

(Signature and full name)